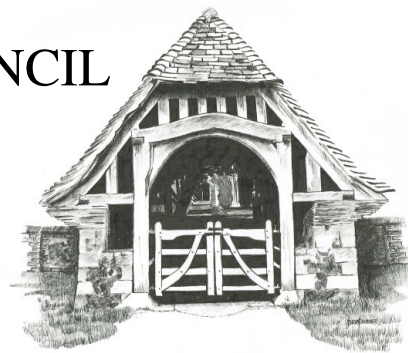


# WALTHAM ST LAWRENCE PARISH COUNCIL

Pendell Cottage, Hungerford Lane. Shurlock Row, Berkshire RG10 0NY

Clerk to the Council: Ms Alison Jones  
Telephone: 01189 342095  
Email: [wslparishclerk@gmail.com](mailto:wslparishclerk@gmail.com)



## Minutes of a meeting of Waltham St Lawrence Parish Council held on 10<sup>th</sup> October 2017 in Neville Hall at 7pm

Present: Mike Kay - Chairman, John Birkett - Vice Chairman Clive Scott-Hopkins, Mark Hipgrave, Maggi Bevan, Suzy Young, Katie Sarsfield & Alison Jones (Clerk)

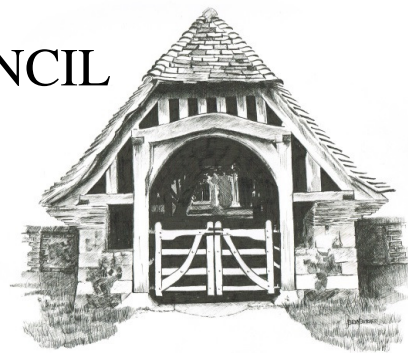
Also present 1 member of the public

		ACTION
	<b>Public Question Time:</b> None	
FC255/10/2017	<b>Apologies:</b> None.	
FC256/10/2017	<b>Minutes:</b> Minutes of the September meeting held on 5 <sup>th</sup> September 2017 were approved by the Council and signed by the Chairman following 3 amendments.	
FC257/10/2017	<b>Declaration of Interests:</b> The Vice Chairman declared an interest in the Milley Farm planning application.	
FC258/10/2017	<b>Significant matters arising from the minutes:</b> <b>Open Space/Nature Reserve.</b> Suzy Young reported that there were approximately 30 attendees at the consultation on Saturday 7 <sup>th</sup> October 2017. The presentation outlining the plan was well received and will be circulated via Nick Kendal's email to reach a wider audience. The opinion registering starts next Saturday 14 <sup>th</sup> October. Suzy requested help collating the opinions at the future meetings, various councillors offered their help. The Chairman congratulated and thanked both Suzy Young and Maggi Bevan for their hard work.	Suzy Young & Maggi Bevan
FC259/10/2017	<b>Planning Applications</b> <b>17/02577: Paradise Farm.</b> The Vice Chairman confirmed that there will be tarmac laid from the road to the gate and the response agreed at the previous meeting had been sent. <b>1702642: Land adjacent to Cool Bawn at Downfield Pit.</b> The Vice Chairman had received a report from RBWM that not all the conditions had been met. Therefore, horses may not be kept there until it has been confirmed that the land has been restored to a proper state, the decision date is 27/10/2017. <b>17/02922/CLASSM: St Lawrence Nurseries.</b> The Parish Council did not make a comment as it was just internal change of usage positioning, with no extra dwelling space and was a matter of law. <b>17/02815/CONDIT. Alt Ref PP-06360237. Paradise Farm and</b> <b>17/02775/CONDIT Alt Ref: PP-06334479: Barn Bears Copse.</b> Both these applications are a matter of law,. The Parish Council made no	Clerk

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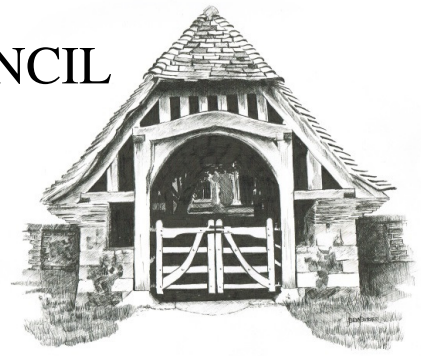
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	<p>comment. The Vice Chairman left the meeting. <b>17/02870/FULL, Alt Ref: PP-06379015: Milley Farm</b> - Proposal: Single storey rear extension. The Parish Council had no objection to this application. The Vice Chairman re-joined the meeting</p>	Clerk
FC260/10/2017	<p><b>Trees in Conservation Area</b> <b>17/02951/TCA Alt Ref PP-06399890. The Grange.</b> Hawthorn – fell. The Parish Council had no objection.</p>	Clerk
FC261/10/2017	<p><b>Plans that have arrived in the last couple of days</b> <b>17/03023/CONDIT, Alternative Foxwood</b>, simply a conditions matter, so the Parish Council made no comment. <b>17/03082/TCA, Dolphins.</b> Willow - Crown reduce by 15%. The Chairman noted that the tree was not visible from the Street and such works were periodically necessary on Willow trees, The Parish Council had no objection.</p>	Clerk
FC262/10/2017	<p><b>Other Planning Matters</b> Traveller site update. The Chairman reported that he had received a response from Aaron Hitchen, RBWM, stating that the case file should not remain open because of the allowed occupancy by Mrs Eastwood. Clive Scott-Hopkins suggested that the Parish Council alert the Borough at the end of Mrs Eastwood's tenure in 4 years time to check that the land has been adequately restored. In the meantime, the Environmental Agency are currently assessing whether the land height has substantively been raised thus increasing flood risks. Downfield Tip - The Vice Chairman reported that the requested extended planning application had been denied because the planning department of RBWM were unaware of commencement of the required remedial work or confirmation of its completion; even though enforcement action has been ongoing. Downfield Tip -vehicle movement: Clive Scott-Hopkins (C.S-H) had received a report from a local resident who had been assured by Victoria Goldberg, RBWM, that the lorry movements would cease on 29<sup>th</sup> September 2017; however, lorries are continuing to be active. 2 Parish councillors commented that there was still a great deal of mud on the road, detritus left by the lorries. C.S-H. having made several attempts to contact Victoria Goldberg requested that The Chairman write to Jenifer Jackson. The Chairman requested the Clerk to draft a</p>	Chairman & Clerk

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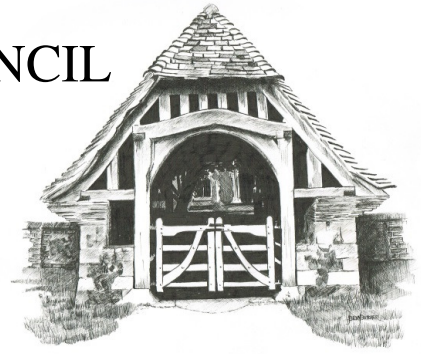
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	<p>letter for his approval.</p> <p>Major 'Housing Masterplan' at Ruscombe bordering on Waltham St. Lawrence. C.S-H had drafted a letter to Rt Hon Theresa May highlighting the Parish's concerns for the 3500-house development. He also requested that it be sent to: Chief Executive of Wokingham Council- Manjeet Gill, Robert Pitts, Chief Executive of RBWM- Simon Dudley, John Halsall, Maureen Hunt, Nick Kendal - Lychgate and for WSL website. The Parish Council approved the letter The Vice-Chairman requested that residents voice their concerns as well.</p> <p>C.S-H reported that Wokingham councillor John Halsall stated that there were no exceptional circumstances, thus Green Belt policy should be adhered to furthermore there is another area for potential development north of Ruscombe near Hare Hatch but it had been side-lined as it was Green Belt land. C.S-H also reported that there was a proposal for a new £100 million train station East of Twyford; which is neither on our Neighbourhood Plan nor RBWM Local Plan.</p>	Clerk
FC263/10/2017	<p><b><u>Enforcement Notices &amp; Appeals:</u></b></p> <p>Shurlock Inn: Clive Scott-Hopkins reported that the owner of the neighbouring property, Baskerville House, is very concerned about the lack of promised roof hedging and paint finish; also noise reduction from the new outside condenser. He intends to write to the new owner on the noise nuisance.</p>	
FC264/10/2017	<p><b><u>Neighbourhood Plan Update</u></b></p> <p>The Chairman stated that it goes to referendum on 23<sup>rd</sup> November 2017. The Local Plan has now finished its public consultation stage.</p>	
FC265/10/2017	<p><b><u>Finance:</u></b></p> <p>The proposed September cheques were approved and signed. The salary payment for the end of the month was approved to be paid as per contract. An additional cheque for Charles Belcher for timber and labour for work on The Pound was also approved for £2,500.</p>	Clerk
FC266/10/2017	<p><b><u>Reports from Representatives</u></b></p> <p><b><u>Communications:</u></b></p> <p>Neville Hall postbox for Clerk: The Chairman explained that the issue had been carried over from last month as neither the proposer, Maggi Bevan, nor the Clerk had been present. Maggi Bevan suggested that a permanent postbox at The Neville Hall would be easier for residents. Mark Hipgrave raised the issue of the positioning of the postbox and that this may be less convenient for a clerk to collect post. He suggested that it should be carried forward, after the new clerk</p>	

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has had time to assess the situation. The Chairman agreed, but also suggested that the Parish Council might like to consider a P.O. Box No which would maintain a constant address which could move with a new clerk but, in addition to cost implications, it would result in a lack of local physical post box.

### **Bridleways & Footpaths:**

The Chairman reported that he had observed a great deal more fly tipping in the Parish, this was seconded by The Vice-Chairman, especially outside the travellers' site. The situation would be monitored.

Parish paths initiative and bulb planting possibility – Kate Sarsfield was in favour of both and would liaise with ANB with regards to the bulb planting.

### **Highways:**

Mirror at Great Martins – it has been removed from Shurlock road.

Speed watch update – Suzy Young reported that she is waiting for a new date from the community warden. The Vice Chairman stated that he was also waiting for dates for the speed watch at Milley bridge.

Pothole Watch – the notices from RBWM have been posted, however Suzy Young reported that no reports have been received thus far.

**Burial Ground** – The Chairman reported that ANB had given an estimate of up to £750 + VAT for the necessary work on the sycamore tree. 2 neighbours have consented and subject to the 3<sup>rd</sup> agreeing, the Parish Council approved the expenditure.

**Parish Maintenance** – Dog poo bins. The Vice Chairman said that he is liaising with another local parish clerk to get a collective quote, initially for a 1-year trial period then a 3-year contract.

Shurlock Road pond - The Chairman has established that previously volunteers were used on one occasion and a JCB on another to clear the pond, November being the perfect month due to the low level(25cm) of the water. A local resident has volunteered to assist in clearing the pond. The Chairman offered to make contact to follow up his kind offer. The Chairman reported that investigation into the ownership of the pond by Margaret Railton, a local historian, suggested that the pond belonged to the village, but that the fish were owned by the lord of the manor.

The Chairman stated that the maintenance contracts were due for renewal at the end of 2017, he volunteered to coordinate and obtain quotes, due to the change of clerk.

**Capital Projects:** Village storage shed, Mark Hipgrave reported that he was working on the design and access statement, which will be followed by liaison with neighbouring properties and applying for planning permission.

Katie Sarsfield

Chairman

Vice Chairman

Chairman

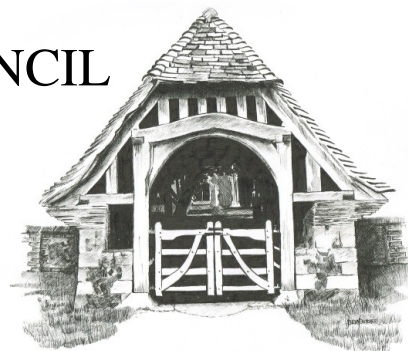
Chairman

Mark Hipgrave

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	<p><b>Ditches &amp; Allotments:</b> Thames Water - Mark Hipgrave said that work and road closure was still scheduled for 16<sup>th</sup> November.</p> <p>Allotments – The Clerk confirmed that all the tenants have paid their annual rent, but there are 5 vacant plots.</p> <p>Road gullies – Mark Hipgrave has written to the contact given by Suzy Young with regards to drainage gulleys and is waiting for a response.</p> <p>Additional defibrillators - Mark Hipgrave said that was no update. Carried forward</p>	<p>Mark Hipgrave</p> <p>Mark Hipgrave</p>
FC267/10/2017	<p><b>REPORTS FROM MEMBERS WHO ATTENDED MEETINGS REPRESENTATING THE PARISH COUNCIL:</b> The Chairman updated re: meeting The Borough to discuss local issues with WSL Parish Council. The meeting is scheduled for 12.00 on 19<sup>th</sup> October, location TBC. The Chairman suggested that a mini agenda should be formulated with regards to areas of concern with examples, also thanking The Borough for their support in other areas.</p>	<p>Chairman</p>
FC268/10/2017	<p><b>Correspondence:</b> Electoral Review - The Chairman referred to correspondence from the Borough requesting opinions with regards to boundary changes which would probably result in Hurley and The Walthams having a reduction of Borough Councillors from 3 to 2. Clive Scott-Hopkins stated that WSL is the most rural of all the RBWM parishes with 17 villages and hamlets and such a reduction would make it virtually impossible for the Borough Councillors to properly serve their constituents. The Chairman highlighted that he had attended a meeting at the Borough which had made it clear that the Electoral Commission were only concerned with the ratio of electors to Councillors and not the representation of the electorate. The Chairman requested that Clive Scott-Hopkins draft a letter to the review officer in London which the Clerk could send to the Chairman for approval.</p>	<p>Clive Scott-Hopkins &amp; Clerk</p>
FC269/10/2017	<p><b>A.O.B</b>                  The Chairman referred to a letter from The Mayor requesting a crest from Waltham St. Lawrence to be used as a Christmas bauble together with all the other parishes on the Borough Christmas tree. Katie Sarsfield said that she had the crest and would email it to the mayor. The Parish Council approved.</p>	<p>Katie Sarsfield</p>
FC270/10/2017	<p><b>Date of next site visit:</b> Saturday 4<sup>th</sup> November 2017 at 9am</p>	
FC271/10/2017	<p><b>Date of next meeting:</b> Tuesday 7<sup>h</sup> November 2017 at 7pm</p>	
	<p>The meeting closed at 8.40 p.m. &amp; the confidential meeting commenced.</p>	