

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council
on Tuesday 14 July 2015 in the Neville Hall at 7.00pm

Present: John Birkett - Chairman
Mike Kay – Vice Chairman
Katie Sarsfield
Mark Hipgrave
Clive Scott-Hopkins
Sally Burtenshaw – Clerk

In attendance 12 members of the public

ACTION

Public Question Time:

- The Parish Council were advised that horse lorries using Callins Lane, Beenham Heath are breaking up the tarmac along the road edges which is causing deep ruts. There is a sign already in place stating that it is not suitable for heavy goods vehicles. Suzy Young will monitor the situation
- The Parish Council were advised that there had been some fly tipping of tiles on Footpath 33 (Sill Bridge to Crockford Bridge) – Katie Sarsfield advised that some maintenance work to this path is being carried out later this month so the tiles will be removed at that time
- The Parish Council were advised that soil lorries are still delivering to the Downfield Pit site. Some of the lorry drivers have been witnessed cutting corners along Shurlock Road which results in car drivers having to take evasive action and having to swerve off the road into the hedge. Damage has been done to the paintwork of cars affected. The hedge needs to be cut back and it was suggested a white slow sign is painted on the road along with a solid white line. The Chairman will speak to Highways at RBWM to establish what can be done

SUZY YOUNG

CHAIRMAN

FC26/07/2015 Apologies:
Received from Maggi Bevan & Suzy Young

FC27/07/2015 Minutes:
The minutes of a meeting held on 16 June 2015 were approved by the Council and signed by the Chairman following some amendments

FC28/07/2015 Matters Arising from the Minutes:

- Mark Hipgrave advised that the cost for the production of 'slow down in our village' vinyl labels so that parishioners can stick them on their dustbins is excessive. The Clerk will go back to the Clerk of White Waltham Parish Council to establish how many labels we could acquire from them and the costs thereof
- The Chairman advised that he had spoken to David Crawley-Boevey, about the shed in the church yard who advised that he believed the insurance of it came under the PCC but he needed to get confirmation from the insurers. The Chairman will follow this up and report back at the September meeting

CLERK

CHAIRMAN

JB.

FC29/07/2015 Traveller update:
Clive Scott-Hopkins advised that he had spoken to Borough Councillor Carwyn Cox, who had advised that there is nothing to report to his knowledge apart from the fact that there is a huge judicial delay due to the shortage of judges. The Parish Council were advised by a member of the public that there are an additional 7 caravans now on site over and above the 10 permitted and that RBWM Enforcement will try to establish who owns them

FC30a/07/2015 Planning applications:
15/01727: The Shurlock Inn, Shurlock Row
A few local residents voiced their concerns in particular the noise caused by unsupervised children using the play area and from the gazebo which has no sound proofing. There was also an issue with the current lighting being above the fence line and lights left on in the trees overnight.
The Parish Council support the pub and its attempts to provide a thriving local amenity however had concerns with this application as it stood and will request a site meeting with the case officer so that they and local residents can address their concerns.

CLERK

15/01505: 17 Downfield Road, Waltham St Lawrence
Amended plans had been received and it is noted that the Parish Council's previous response of objection remains

15/01998: Downfield Tip, Waltham St Lawrence
The Parish Council advised that 31/10/2016 is a 200% increase on the originally agreed 9 month timescale when the presence of newts was already known. An 18 month delay is unacceptable to residents and Natural England should give it greater priority

15/01893: The Star, Waltham St Lawrence
The Parish Council objected to this application as they felt that the property had not been marketed as a freehold and the site had been sub divided

15/01729: 8 Adkins Road, Waltham St Lawrence
The Parish Council objected to this application as Condition 1 of the original application (13/02886) had not been complied with

FC30b/07/2015 Trees in a Conservation Area:
15/01904: Beech House, Halls Lane, Waltham St Lawrence
The Parish Council had no objection to this application

FC30c/07/2015 Plans that have arrived within the last couple of days:
15/02110: Sill Bridge Cottage, Waltham St Lawrence (LBC)
The Parish Council had no objection to this application

FC30d/07/2015 Other Planning Matters:
It was noted that amended plans for the agricultural determination at Bears Copse Farm, West End for the prior approval of an extension to

JB

the existing barn does not require reconsulting

- FC30e/07/2015 **Enforcement Notices & Appeals:**
- *Waltham St Lawrence School – this application was discussed at the recent Panel meeting. It has been approved by RBWM but Clive Scott-Hopkins had been advised that RBWM would be receptive to requests for landscaping to improve the appearance of the ugly rollalong building. It was agreed that we would make appropriate requests*
 - *It was noted that the police had been called to deal with traffic congestion issues around the school which had resulted in police tape being put at the junction with Baileys Lane. Cllr Hunt was seeking the painting of white lines around the junction and was planning to meet with RBWM on the matter. It was noted that there had been long standing issues with traffic around the school which would be exacerbated with the planned works to the school. It was agreed that the Parish Council should support Cllr Hunt in her effort to improve the situation but that the Council would like to see discussions be taken further to try to work towards a once and for all solution to the problems. If possible the Parish Council would like to join Cllr Hunt at her meeting with RBWM Highways to take matters further.*
 - *Clive Scott-Hopkins advised that the appeal for a change of use of an agricultural barn to B1 at Bears Copse, West End was dismissed*
- CHAIRMAN
- SUZY YOUNG
- FC31/07/2015 **Finance:**
- *The cheques issued in June were agreed and signed by the Chairman*
 - *The lay out of the Asset Register needs to be amended. The Clerk will seek the assistance of all councillors to bring this up to date and will bring to the September meeting for approval*
 - *Following discussion it was agreed to put the Parish budget on the website – Maggi Bevan to action*
 - *An invoice will be raised to the Neville Hall for its proportion of the insurance renewal. Chargeback required for Business Interruption of £926.41 and Hirer Insurance of £106*
- CLERK
- MAGGI BEVAN
- CLERK
- FC32/07/2015 **Neighbourhood Plan Update:**
- Clive Scott-Hopkins had suggested that the playing field behind the Bell should be added to the Local Green Spaces, He did consult with the Shottesbrooke Estate who own the land but they advised that they are not keen. There are outstanding issues including environmental noise, in particular motorbike scrambling which should be resisted. The noise from clay pigeon shooting is considered to be different in a rural environment.*
- The Chairman advised that the preliminary plan is almost ready for publication for further consultation*
- FC33/07/2015 **Reports from Representatives:**
- *Freedom of Information Act scheme was agreed should be added to the Parish website*
- MAGGI BEVAN

JB.

- *Burial Ground – untidy untended graves are becoming a problem with weeds which have become overgrown encroaching on neighbouring graves. This now needs attention and it was agreed that strimming was not appropriate. It was agreed in principle that additional hours are required but how many is not certain. Additional quotes for this work will be acquired and work instructed within the costs indicated in the quotes already obtained.* SUZY YOUNG
- *Beech hedge in burial ground needs to be reduced in height and breadth – ANB have been asked to quote for the work* CHAIRMAN
- *Suzy Young had provided a report in which she advised that she and the Chairman had met with representatives from the Highways Department at Milley Bridge to discuss speeding traffic from the bridge and onwards along Milley Road. We would want the speed limit to be reduced from 40mph to 30mph but if difficult to pass then current 30 limit to be extended to Adkins Road. The WSL village sign, which went missing from Milley Bridge, will be reinstated along with gates (similar to Shurlock Row) and a speed limit sign to attempt to slow traffic as it approaches. We could also try Dragon's teeth style road markings. Speed monitors will be installed across the road in the meantime to track traffic speeds. Once we have the results of this we will be in a better position to determine how we can proceed. We will need supporting evidence to proceed with any requests for speed limit changes*
- *Katie Sarsfield advised that there is a small amount of additional funding available from RBWM, under the public rights of way, to add improvements to the footpaths and bridleways throughout the parish. It was agreed that ideas will be brought to the September meeting as to how we could utilise some of this money.* KATIE SARFIELD
- *Horse walker on the Twyford Road – photographs have now been sent to Sharon Wootton as proof that there are no triangles as they were under the impression that they had been installed. A meeting will be sought to meet at site to discuss the height of the walker as locally it is deemed to be at a dangerous height.* KATIE SARFIELD
- *Mark Hipgrave has spoken to an electrician to have the defibrillator installed in the phone box in Waltham St Lawrence by the old post office. He has been quoted £100 - £150 this was discussed and it was unanimously agreed to go ahead with the work. This can be installed during the first week of August* MARK HIPGRAVE
- *Mark Hipgrave advised that he is awaiting two quotes for work to the Pound fencing and is currently seeking a third* MARK HIPGRAVE
- *The allotments need tidying up, especially the vacant ones. A site visit will be carried out in August by the councillors so they can discuss the best way forward* CLERK
- *The Vice Chairman advised that the parish maintenance contract is due to be renewed next year and he will acquire 3 estimates.*

FC34/07/2015

Correspondence:

Clothes recycling – it was agreed that there is no suitable location available for this. The Clerk will advise the company concerned,

CLERK

JB.

FC35/07/2015 A.O.B.
Nothing to report

FC36/07/2015 Date of Next Site Visits:
Saturday 1 August commencing at 9.00am

FC37/07/2015 Next meeting: Tuesday 4 August planning only meeting

The meeting closed at 21.23 & the Confidential meeting commenced

*J. Birkelt.
4th August 2015*

