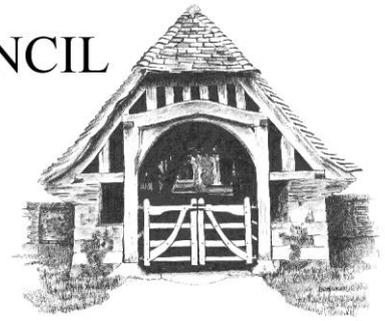


WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on
11th April 2017 in Neville Hall at 7pm



Present: Mike Kay - Chairman, John Birkett - Vice Chairman, Clive Scott-Hopkins, Mark Higrave, Katie Sarsfield, Maggi Bevan, Suzy Young & Alison Jones (Clerk)

Also present: Borough Councillor Maureen Hunt and 12 members of the public

		ACTION
FC155/04/17	<p>Public Question Time: A member of the public complained about speeding vehicles in Shurlock Row, commenting that it was becoming worse and more dangerous with 3 or more accidents in recent months. He requested that the issue be reported to the community warden. The Chairman stated that both the police and community warden would be present at the Annual Parish Meeting and it would be raised.</p>	APM
FC156/04/17	<p>Apologies: None</p>	
FC157/04/17	<p>Minutes: The minutes of a meeting held on 7th March 2017 and the EGM minutes held on 27th March 2017 were both approved by the Council and signed by the Chairman, the former following a minor amendment.</p>	
FC158/04/17	<p>Declaration of Interests: No interests declared.</p>	
FC159/04/17	<p>Significant matters arising from the March 2017 minutes:</p> <p>Open Space. An open discussion was held. Suzy Young advised that she and Maggi Bevan had had a meeting with Kevin Mist of RBWM; she highlighted that The Parish Council and the 3 Borough Councillors need to fully support the project as the cost for maintenance would rest with the Parish. Concerns with local usage, footpaths, extra traffic, parking on Shurlock Road, a lockable gate, dogs infecting cattle and other possible venues were raised from members of the public. The proposed area would be fenced, would protect local wildlife and the flood plain; and the play area would have educational value. Councillor Hunt said that other rural play areas have proven to be very successful, namely The Grove, and highlighted that this Parish has the lowest precept in the Borough. The Chairman stated that the Parish Council would support the village's direction as to whether to proceed or not and requested that Suzy Young further clarify detail on the matters raised with RBWM before the next meeting.</p>	Suzy Young & Maggi Bevan

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	<p>Bellmans Hanger. Clive Scott-Hopkins highlighted significant discrepancies in the transport response report produced by Shanly, substantially more traffic in every category. He has sent a detailed analysis to RBWM. A local resident's survey showed 50% more traffic than the Shanly survey.</p>	
<p>F/C160/04/17</p>	<p>Traveller Update: An open discussion was held. Members of the public complained about outstanding rubbish, broken fencing and lack of action. The Chairman stated that he has drafted a letter to RBWM in which he has expressed the Parish's concerns namely: premature closure of the case by the Enforcement team when there are a great number of outstanding issues; a large amount of buried hardcore remaining, buried waste and increased elevation causing flooding issues for neighbouring properties. He is requesting re-inspection and interaction with neighbours to elucidate areas of concern. A question about the travellers' rights was answered by the Chairman in that they were permitted to be on the land for grazing etc but not for occupancy. The welfare of animals left/abandoned (horses, geese, turkeys, ducks) was raised. The misrepresentation of internal RBWM photos was discussed, as they did fairly convey the condition of the site.</p>	
<p>F/C161/04/17</p>	<p>Planning Applications 17/00766: Barn, Bears Copse, West End The Parish Council consider this to be inappropriate for light industrial use in this location. However, if the Borough approve this, they should bear in mind the following guidance. Important: where the cumulative floor space exceeds 150 square metres (i.e. 290sm) the LPA is required to address "the transport, highways and noise impacts of the development". There is a strong objection to any distribution or leisure use of a commercial nature resulting in increased traffic which would adversely affect the amenity of adjacent residents in this narrow rural lane. We wish to see a condition to this effect if approved.</p> <p>17/00897 Crosside, Broadmoor Road, WSL. <i>The Parish Council had no objection to this application.</i></p> <p>17/00708: Land to the rear of Baskerville House, Shurlock Row. The Parish Council strongly objects on these grounds: GB2: A) greater impact on openness than existing development i.e. garage B) 2. material intensification in level of activity 3. material increase in scale of development GB3: 1. it does not represent closing an existing small gap in a built up frontage and is outside the Recognised Settlement boundary 2.1.18 it represents backland development and causes harm to visual character of the Conservation Area</p>	

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	<p>DG1 note 8: adequate vehicle access has to be available for refuse and emergency vehicles.</p> <p>There is a T.P.O on the willow tree shown in the plans. This proposed development is likely to seriously affect the root system of the tree. It also conflicts with 'limited' infilling para. 89 of NPPF and is not 'affordable housing'.</p> <p>NB if the LPA is minded to recommend approval, this application should be called to Panel.</p>	
FC162/04/17	<p><u>Trees in Conservation Area</u> No applications received.</p>	
FC163/04/17	<p><u>Plans that have arrived in the last couple of days</u> 17/00955: The Manor House, Shulock Row. 17/00570: The Shurlock Inn, Shurlock Row. Both applications arrived too late to be considered. The clerk will contact the case officers to seek permission to respond following the next meeting.</p>	Clerk
FC164/04/17	<p><u>Other Planning Matters</u> Planning Application: 16/00115 Clive Scott-Hopkins raised the issue of the height of toilet block being constructed and the materials being used at The Shurlock Inn and not being compliant with the planning permission granted. The matter will be investigated further.</p>	Vice Chairman & Clive Scott-Hopkins
FC165/04/17	<p><u>Enforcement Notices & Appeals</u> None</p>	
FC166/04/17	<p><u>Neighbourhood Plan Update</u> Borough Councillor Hunt stated that the application for adoption would be addressed by the Borough Council in Windsor on May 15th at The Guildhall. She invited and encouraged WSL residents to attend. Councillor Hunt reported that a Borough officer would make a formal appraisal of the WSL conservation area.</p>	
FC167/04/17	<p><u>Finance</u> The cheques issued in March were approved and the proposed April cheques were approved. The Inland Revenue and salary payments were approved to be paid as per contract. The Parish Council approved the appointment of Barrie Dancer to undertake the internal audit for 2016/17, subject to his agreement.</p>	
FC168/04/17	<p><u>Reports from Representatives</u></p>	

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	<p><u>Communications:</u> Maggi Bevan would like to attend the WSL café mornings 3 or 4 times a year as a form of Parish Council surgery morning. Simon Shaw as organiser of the café has welcomed this. The Parish Council approved the proposal. Mark Hipgrave reported that wifi is in the process of being installed in Neville Hall. Bridleways and Footpaths: Katie Sarfield reported that the bollards are to be installed in Nut Lane. Any paint used must ensure that they are visible/vibrant to avoid accidents. Highways: It was reported that repairs had still not been made to the potholes near Milley Bridge. Suzy Young reported that she has had no response from RBWM about the condition of Brook Lane, namely the mud caused by the ineffectual access to the new passing bays. Councillor Hunt suggested another conduit as the relevant department has undergone reorganisation with role changes. The Chairman noted that the poor work undertaken represented a waste of taxpayers' money. Burial Ground- ANB Groundcare has been asked to assess the overhanging tree into a neighbouring property. Parish Maintenance: Dog poo bins- local Parish Councils are working together and seeking 3 quotes for provision of regular service/emptying of the bins. Mark Hipgrave stated that he is chasing progress on the renovation of The Pound. Ditches and Allotments- It was agreed that the annual rent for the allotments would remain unchanged. Availability will be highlighted in the Lych Gate magazine. Mark Hipgrave reported that he and other Parish councillors will attend a meeting with Thames Water on 20th April. Other: The Chairman will liaise with the Clerk with regards to the speakers at the Annual Parish Meeting on 25th April 2017.</p>	<p><i>Katie Sarsfield</i></p> <p><i>Suzy Young</i></p>
<p>FC169/04/17</p>	<p><u>Correspondence</u> The Parish Council considered the invitation to a resilience, flood response management forum in London. It was agreed that it was expensive and not particularly relevant to the village. An email had been received from a resident concerning "Caution Horses Crossing" cones being a permanent feature outside Whitfield farm. It was concerned that the efficacy of the cones was reduced when they are displayed permanently. Katie Sarsfield and Suzy Young will visit the property.</p>	<p><i>Suzy Young & Katie Sarsfield</i></p>
<p>FC170/04/17</p>	<p><u>A.O.B</u> None</p>	

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FC171/04/17	Date of next site visit Saturday 6 th May 2017 at 9am	
FC172/04/17	Date of next meeting Tuesday 25 April 2017 at 7pm, Annual Parish Meeting. Next Parish Council meeting is the Annual Meeting with election of officers being held on 9 th May 2017 at 7pm	
	The meeting closed at 8.52pm & the confidential meeting commenced.	

DRAFT